

National Integrity Strategy Work Plan for BSRTI

Vision	To provide R & D services for improvement of sericulture.
Mission	<ul style="list-style-type: none"> ➤ Generation of appropriate tropical technologies that would lead to significant increase in silk production. ➤ Work for the improvement in field productivity, which would be carried out through innovation of low cost technologies for overall improvement of socio-economic conditions of rural poor and women. ➤ Impart training of the extension staff and to systematize silk production processes by excellent extension.
Major Functions	<ul style="list-style-type: none"> ➤ Collection and conservation of germplasm materials both for mulberry and silkworm for enrichment of genetic stock at the aim to genetic development both in mulberry and silkworm. ➤ Development of high yielding mulberry varieties and silkworm races. ➤ Development of appropriate technologies both for mulberry cultivation and silkworm rearing egg production. ➤ Development of post cocoon (reeling, weaving, dying, printing etc.) technologies. ➤ Generation of skill manpower. ➤ Assist in employment generation and poverty reduction through supply/transfer of newly developed technologies.
Strategic Objectives	<ul style="list-style-type: none"> ➤ Development and transfer of appropriate technologies for sericulture and provide technical support to the organizations working in Sericulture. ➤ Generate skill manpower through training for development and extension for Sericulture in the country. ➤ Assist in employment generation and poverty alleviation.
Departments/ Units/Sub-stations	<ul style="list-style-type: none"> ➤ Five research section namely- Mulberru Section, Silkworm Section, Seri-Chemistry Section, Seri- Pathology Section, Silk Technology Section and One Training Section. ➤ Regional Sericulture Research Centre (RSRC) at Chandrahgona, Rangamati. ➤ Germplasm Maintenance Centre (GMC) at Sakoa, Panchagarh

NIS Work Plan for BSRTI (January 2015-June 2016)

For the department of Bangladesh Sericulture Research and Training Institute (BSRTI).	Approved by: Ethics committee of the BSRTI.				
Activities	Time Frame	Indicator			Unit/Person in Charge
		Baseline No (as of Dec 2014)	Target	Unit	
1. Institutional Arrangement					
1.1. Formation of Ethics Committee in the BSRTI	Done	1	N/A	Number/Year	Director, BSRTI 01712-169495 s.jamal1960@gmail.com BSRTI.
1.2. Meeting of BSRTI's Ethics Committee	Quarterly	0	4	Number	(Md. Munsur Ali) 01712110992 munsurbsrti@yahoo.com NIS Focal point
1.3. Formation of Ethics Committee in the subordinate offices	Done	2	N/A	Number	Director, BSRTI. 01712-169495 s.jamal1960@gmail.com
1.4. Arrange the stakeholders meeting at BSRTI	Half Yearly	0	2	Number	(Md. Munsur Ali) 01712110992 munsurbsrti@yahoo.com NIS, Focal point
1.5. Arrange Stakeholders meeting at Subordinate offices	Half Yearly	0	2	Number	NIS, Focal point of subordinate offices

1.5.1 RSRC	Half Yearly	0	2	Number	NIS, Focal point of subordinate offices Kamonasish Das lemonbsrti@yahoo.com
1.5.2 GMC	Half Yearly	0	2	Number	NIS, Focal point of subordinate offices Sheikh Md. Fozlul Hoque Moni 01712151497
2. Awareness raising					
2.1. Hold awareness meeting/Seminar at BSRTI level	Half Yearly	0	2	Number	(Md. Shakhawat Hossain) 01717496400 mithu400sh@gmail.com Focal point of Awareness raising
2.2. Hold awareness meeting/Seminar at the subordinate offices	Half Yearly	0	2	Number	(Md. Shakhawat Hossain) 01717496400 mithu400sh@gmail.com Focal point of Awareness raising
3. Capacity Development					
3.1. Conduct training of NIS for officials of BSRTI and departments	June, 2015	0	10	Number of participants	(Faruque Ahmed) 01733257913 moistfaruk@gmail.com Focal point of Capacity Development
3.2. Incorporate NIS as a module in educational/technical training program under BSRTI	June, 2016	0	1 st class per Training program	Number	(Dr. Md. Saidur Rahman) 01720297932 msrahman@yahoo.com Training Institute, BSRTI
4. Rewards for officers					
4.1. Introduction of performance evaluation including integrity element in BSRTI and all subordinate offices	December, 2016	0	3	Number	Md. Kazi Rafiqul Islam 01712274739 kazipappu57@yahoo.com Focal point of Rewards for officers
4.2. Provision of integrity award for good practices within the BSRTI	December, 2016	0	3	Number	Md. Kazi Rafiqul Islam 01712274739 kazipappu57@yahoo.com Focal point of Rewards for officers

4.3. Provision of integrity award for good practices within the sub-station	February, 2016	0	1	Number	Md. Kazi Rafiqul Islam 01712274739 kazipappu57@yahoo.com Focal point of Rewards for officers
5. Service Update					
5.1. Update Citizen's Charter	As per need	02	As per need	Time	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.2. Update Website	As per need	04	As per need	Time	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.3. Internet facility in the BSRTI	June, 2016	0	All 1 st class officers	Coverage of PC with internet connectivity	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.4. Internet facility in the Sub-station	June, 2016	0	All 1 st class officers	Coverage with internet connectivity	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.5 Introduction of Video conference	June, 2016	0	1	Introduced	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.6. Introduction of online complaint (only e-mail)	June, 2016	0	All departments	Level	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update
5.7. E-procurement	June, 2016	0	All departments	%	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Focal point of Service Update

6. GRS					
6.1. GRS System	June, 2015		All department s/ Ensure the full implementation of GRS	Level	(Md. Munsur Ali) 01712110992 munsurbsrti@yahoo.com GRS Focal point
6.2. Report to Ministry	Monthly	By 1 st week	By 1 st week	Time	(Md. Munsur Ali) 01712110992 munsurbsrti@yahoo.com GRS Focal point
7 .Innovation Team					
7.1. BSRTI level meeting	Monthly	02	12	Number of Meeting	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Chief innovation officer
7.2. Sub-station level meeting	Quarterly	0	4	Number of Meeting	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Chief innovation officer
7.3. Meeting with Stakeholders at implementation level	Half yearly	0	2	Number of Meeting	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Chief innovation officer
8. Right to Information					
8.1. Proactive disclosure of information as per regulation	June, 2015	BSRTI	All Stakeholder	Level	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Information disclosure officer
8.2. Disposal of application for information	Regularly	–	As per need	Number	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Information disclosure officer

9. Budget allocation					
9.1. Budget amount secured for the NIS implementation	May,2015	0	05 Lac.	Taka	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com Information disclosure officer
10. Monitoring					
10.1. Formulate monitoring report and submit to MOTJ	Yearly	0	1	Submission of report	Dr. Md. Saidur Rahman 01720297932 msrahman@yahoo.com

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Md. Jamal Uddin Shah
(Joint-Secretary)
Director
BSRTI, Rajshahi.